

Staff Report



October 8, 2019

To Board of Education (Public Meeting)
From Ray Velestuk, Secretary-Treasurer/CFO
Re **Trustee Mileage**

RECOMMENDATION:

THAT the Board of Education approve a mileage allowance in the amount of \$150 to cover monthly in-district travel expenses.

BACKGROUND:

Since the start of the calendar year, Trustees have been keeping mileage records and submitting expense claims for in-district travel as recommended by the Trustee Indemnity Committee in its 2018 report. During this time period, the average monthly expense was approximately \$120/month however, it was noted that expenses were not claimed in for all months. In addition, the highest monthly expense was in the range of \$180 per month.

At its September 24, 2019 Finance and Facilities Committee meeting, Trustees reviewed this matter and discussed the options of continuing to complete monthly expense claim or whether to standardize the amount of the allowance. It is the recommendation of staff that a “standard” mileage allowance of \$150 per month be provided to trustees to cover in-district travel costs. Please note that this amount will be considered as taxable income to trustees.