

# Minutes



## PUBLIC MEETING

**The Board of Education of School District No. 34 (Abbotsford)**  
2790 Tims Street, Abbotsford, BC., V2T 4M7  
Phone: 604.859.4891 Fax: 604.859.5898

**Date:** February 13, 2018  
**Time:** 7:00 p.m.  
**Location:** Abbotsford School District Administration Office

### TRUSTEES IN

**ATTENDANCE:** Shirley Wilson, Chair  
Stan Petersen, Vice Chair  
Phil Anderson  
Freddy Latham  
Rhonda Pauls  
Preet Rai  
Cindy Schafer

### STAFF IN

**ATTENDANCE:** Kevin Godden, Superintendent  
Ray Velestuk, Secretary-Treasurer  
Tracy Orobko, Executive Assistant  
Corissa St. George, Executive Assistant  
Kayla Stuckart, Communications Manager

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#### **1.0 CALL TO ORDER**

Chair Wilson called the meeting to order at 7:03 p.m.

#### **2.0 ADOPTION OF THE AGENDA**

##### **2.1 Adoption of the Agenda**

It was **MOVED** by Trustee Rai and **SECONDED** by Trustee Anderson

**THAT** the Board of Education adopt the Agenda as presented.

**CARRIED**

#### **3.0 SINGING OF 'O CANADA'**

The Board began the meeting with the singing of O Canada.

##### **3.1 Acknowledgement of Local Indigenous Community**

Chair Wilson acknowledged that we reside on the shared traditional ancestral territory of the Sumas and Matsqui First Nations.

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**4.0 APPROVAL OF MINUTES**

**4.1 Minutes of the Public Meeting held January 16, 2018**

It was MOVED by Trustee Petersen and SECONDED by Trustee Latham

THAT the Board of Education approve the Minutes of the Public Meeting held January 16, 2018.

**CARRIED**

**5.0 CONSENT ITEMS**

**5.1 Approval of Consent Items**

It was MOVED by Trustee Pauls and SECONDED by Trustee Anderson

THAT the Board of Education approve the Consent Items as presented.

5.2 The Schools Institute

5.3 2019 BC Family Day

5.4 General Record of the In-Camera Meeting held January 16, 2018

5.5 General Record of the Special Extraordinary In-Camera Meeting held January 26, 2018

5.6 Minutes of the Audit Committee held September 12, 2017

5.7 Minutes of the Education Committee meeting held December 5, 2017

5.8 Minutes of the Finance and Facilities Committee held November 7, 2017

**CARRIED**

**6.0 DELEGATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS**

**6.1 Student Presentation: Colleen & Gordie Howe Middle – Business Club**

Superintendent Godden welcomed Principal Dexter Horton, teacher Rob Heppner and students from the Business Club. The students provided a summary of the projects they have been working on since the fall shop class renovations took place. These projects include spirit and pink shirt day wear, grade 8 grad hoodies and items produced for the Nicola Valley Institute of Technology. Business Club students work on the items at lunch and on some non-instructional days and sell the items during lunch and after school.

## **7.0 REPORT ON ACHIEVEMENT/RESULTS**

### **7.1 Communications Progress Report: Engaging Opportunities**

Superintendent Godden welcomed Communications Manager Kayla Stuckart who reported on the communications highlights from 2016-17. Ms. Stuckart shared how district communications is helping achieve the Board's goal to engage parents and the community and what current projects are ongoing to assist in improving internal communications.

It was MOVED by Trustee Rai and SECONDED by Trustee Anderson

THAT, with respect to the Superintendent's report on Strategic Goal 6 – Improve Organizational Health (Objective 6.2: Improve Internal Communications) and Strategic Goal 7 – Increase Parent and Community Engagement (Objective 7.1: Improve External Communications), the Board of Education finds that the school district is making reasonable progress toward achieving desired results.

### **CARRIED**

### **7.2 2018-19 Local School Calendar Stakeholder Input**

Superintendent Godden provided an update of the stakeholder responses gathered regarding the 2018-19 Local School Calendar. It was noted that the Ministry of Education has made changes to the School Calendar Regulation that will be in effect for the 2018-19 school year and the Family Day will be moved to the third week in February. Staff will take these revisions into consideration and bring forward calendar options to the February 27, 2018 meeting for the Board to discuss and approve.

### **7.3 Enrolment Management Plan**

Superintendent Godden provided an update of the enrolment management plan and the guidelines put in place to assist in managing enrolment challenges due to steady population growth and the implementation of MOU 17.

#### **Question Period**

A question regarding Auguston Traditional catchment was asked.

### **7.4 Boundary Review Update**

Secretary-Treasurer Velestuk reminded the Board about the Boundary Review meeting taking place on Thursday, February 15, 2018.

### **7.5 Local Capital Transfer**

Secretary-Treasurer Velestuk requested an allocation to cover replacement of district vehicles (White Fleet).

It was MOVED by Trustee Anderson and SECONDED by Trustee Pauls

THAT the Board of Education approve the transfer of up to \$300,000 from Local Capital to cover replacement of district vehicles (White Fleet).

### **CARRIED**

**7.6 Amended Annual Budget Bylaw 2017/2018**

Secretary-Treasurer Velestuk provided the amended annual budget for approval. The changes within the amended annual budget primarily relates to the Classroom Enhancement Fund.

It was MOVED by Trustee Latham and SECONDED by Trustee Schafer

THAT the Board of Education approve having all three readings of the 2017/2018 Amended Annual Budget bylaw in this one meeting.

**CARRIED**

**7.7 Amended Annual Budget Bylaw 2017/2018 (First Reading)**

It was MOVED by Trustee Rai and SECONDED by Trustee Petersen

THAT School District No. 34 (Abbotsford) Amended Annual Budget Bylaw for 2017/2018 be given first reading.

**CARRIED**

**7.8 Amended Annual Budget Bylaw 2017/2018 (Second Reading)**

It was MOVED by Trustee Petersen and SECONDED by Trustee Rai

THAT School District No. 34 (Abbotsford) Amended Annual Budget Bylaw for 2017/2018 be given second reading.

**CARRIED**

**7.9 Amended Annual Budget Bylaw 2017/2018 (Third Reading)**

It was MOVED by Trustee Pauls and SECONDED by Trustee Anderson

THAT School District No. 34 (Abbotsford) Amended Annual Budget Bylaw for fiscal year 2017/2018, specifying an expenditure of \$215,935,242 be given third reading, reconsidered, and finally passed and adopted on this 13<sup>th</sup> day of February, 2018.

**CARRIED**

**8.0 COMMITTEE REPORTS**

There were no committee reports at this meeting.

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**9.0 REPORTS BY REPRESENTATIVES ON EXTERNAL ORGANIZATIONS**

**9.1 BC School Trustees' Association Membership**

It was MOVED by Trustee Latham and SECONDED by Trustee Rai

THAT the Board of Education affirm its membership renewal to the BC School Trustees' Association for the 2018/2019 year.

**CARRIED**

**9.2 BC School Trustees' Association Branch Update**

Trustees discussed the BCSTA Branch meeting which took place on February 5, 2018.

**9.3 BC School Trustees' Association – Financial Governance**

It was MOVED by Trustee Pauls and SECONDED by Trustee Rai

THAT the Board of Education refer Financial Governance and Accountability information to the Policy Committee.

**CARRIED**

**9.4 BC Public School Employers' Association – Update from Annual General Meeting**

Trustee Schafer provided a brief update from the BCPSEA AGM.

**10.0 NEW BUSINESS**

**10.1 Petition to the City of Abbotsford; and Letter to the Board of Education**

The Board discussed the correspondence received from parents of North Poplar Elementary. Trustees will consider submitting a motion to BCSTA and will discuss at a future Policy Committee meeting. Staff will report back after meeting with community stakeholders.

**11.0 TRUSTEE ANNOUNCEMENTS**

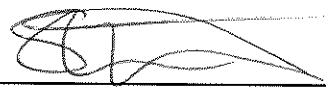
Trustees reported on recent events they attended throughout the district and upcoming events they will be attending.

**12.0 QUESTION PERIOD**

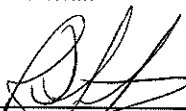
There were no questions asked during this question period.

**13.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 9:23 p.m.



Board Chair



Certified Correct, Secretary-Treasurer