

Minutes



Finance & Facilities Committee Meeting

Date: April 23, 2018
Time: 3:30 pm
Location: Abbotsford School District Administration Office

TRUSTEES IN ATTENDANCE: Preet Rai, Acting Chair
Phil Anderson
Freddy Latham (part)
Korky Neufeld
Rhonda Pauls
Stan Petersen

REGRETS: Shirley Wilson, Chair

STAFF IN ATTENDANCE: Kevin Godden, Superintendent
Ray Velestuk, Secretary-Treasurer
Kelly Plastow, Manager, Capital Planning
Dale Churchill, Director, Facilities and Transportation
Linda Peters, Director, Finance
Tracy Orobko, Executive Assistant

1.0 CALL TO ORDER

Acting Chair Rai called the meeting to order at 3:35 pm.

2.0 ADOPTION OF AGENDA

The Committee adopted the agenda as presented.

3.0 MINUTES OF THE PREVIOUS MEETING

2.1 Minutes of the Finance and Facilities Committee Meeting held November 20, 2018

The Minutes of the Finance and Facilities Committee Meeting held November 20, 2018 were approved to be presented at the May 7, 2019 Public Board Meeting.

4.0 DELEGATIONS

There were no delegations.

5.0 FACILITIES UPDATE

There were no updates.

6.0 FINANCE UPDATE

There were no updates.

7.0 MINISTRY INFORMATION/CORRESPONDENCE

There were no reports to discuss.

8.0 NEW BUSINESS

There was no new business.

9.0 REPORTS

9.1 2019-2020 Preliminary Budget Review

This item was moved to follow item 9.4

9.2 Eligible School Site Proposal (School Site Acquisition Charges)

Kelly Plastow, Manager, Capital Planning, discussed eligible development units; projections of new housing and future growth of the city.

Ms. Plastow defined the School Site Acquisition Charges (SSAC) and the relationship to local government whereby the proceeds from SSAC are transferred to the district, held in capital reserve and contribute to available capital resources for new school sites.

Prior to submitting the district's Capital Plan and revised Eligible School Site Proposal (ESSP) to the Ministry, the ESSP must be formally referred to the City and FVRD who may either approve a resolution accepting the ESSP, or respond in writing. Failing to do so within 60 days it is deemed to have agreed to the proposed ESSP request.

It was recommended the following motion be referred to the May 7, 2019, Public Board Meeting:

THAT based on consultation with the City of Abbotsford and Fraser Valley Regional District on the Eligible School Sites Proposal (ESSP), the Board of Education estimates that there will be 8,850 eligible development units constructed in the School District over the next 10 years (Table 1); and

THAT these 8,850 new development units will be home to an estimated 2,361 school age children (Table 1); and

THAT the School Board expects one (1) new school site and one (1) expansion over the ten year period will be required as the result of this growth in the School District and the site acquisitions will be located as presented in Table 2; and

THAT according to Ministry of Education site standards, these sites will require in total 4.56 hectares. These sites should be purchased within ten years and, at current serviced land costs, the land will cost approximately \$14,084,700; and

THAT the Eligible School Sites Proposal be incorporated in the 2020-21 Capital Plan.

The Secretary-Treasurer further discussed SSAC rates in comparison with surrounding districts, projected growth by family of schools, and enrolment projections.

9.3 Five Year Capital Plan

Dale Churchill, Director, Facilities and Transportation provided a summary of categories and major and minor priorities. The Board is required to submit a finalized Five Year Capital Plan to the Ministry prior to June 30th. The committee reviewed the lists of capital projects addressing seismic work and upgrades.

Discussion ensued on the ATSS seismic project. Additional upgrade projects will be made through applications of annual funding programs that will be included in the 2020/21 and 2021/22 capital plans.

A question was asked regarding the current year's Annual Facilities Grant (AFG) budget and the actual projection of ATSS in next year's capital plan. \$3.2 million is AFG and ATSS will likely be receiving very little, if any, in the 2019/20 budget.

9.4 Abbotsford Traditional Secondary School: Seismic Update

The Secretary-Treasurer reviewed options 5, 6 and 7. All options are still a work in progress.

- Option 5 is a complete demolition of the secondary school with a rebuild to link the two schools; students must be relocated and there is a loss of 27 teaching spaces;
- Options 6 and 7 reduce capacity; 750 is a reasonable long term projection for the site;
- Option 6 less favourable; removes a portion of the building and results in loss of classrooms with more of the school being linked by exterior access only;
- Option 7 – Single story addition option with new modern classroom space and the building remains connected fully as one building; appears to be the most reasonably acceptable option financially on par (or less) with Option 6.

If the district submits the proposal by the end of May and remains under \$20 million, it could have Ministry staff approval by the end of June.

Discussion ensued regarding next steps: May 7, 2019 Closed Board Meeting; then to the public to debate options once more details and costs are known.

Trustee Latham joined the meeting at 4:19 pm.

9.1 2019-2020 Preliminary Budget Review

The Secretary-Treasurer referred to the preliminary budget estimates. The Secretary-Treasurer sought direction as to the Committee's expectation around where it sees the deficit in next year's budget. At the end of June, the district will have \$3.6 million in unrestricted surplus. \$1 million has been committed to the new school on Eagle Mountain.

10.0 ADJOURNMENT

There being no further business, the meeting adjourned at 4:35 pm.