

## Finance & Facilities Committee Meeting

**Date:** February 18, 2020  
**Time:** 4:30 pm  
**Location:** Abbotsford School District Administration Office

TRUSTEES IN ATTENDANCE: Shirley Wilson, Chair  
Phil Anderson  
Freddy Latham  
Korky Neufeld  
Rhonda Pauls  
Stan Petersen  
Preet Rai

STAFF IN ATTENDANCE: Kevin Godden, Superintendent  
Ray Velestuk, Secretary-Treasurer  
Tracy Orobko, Executive Assistant

GUESTS: Carla Danielsson, Assistant Superintendent  
Andrea Senft, Manager, Community Partnerships  
Linda Peters, Director of Finance

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### 1.0 CALL TO ORDER

Chair Wilson called the meeting to order at 4:37 pm.

### 2.0 ADOPTION OF AGENDA

The committee approved and adopted the agenda as presented.

### 3.0 MINUTES OF THE PREVIOUS MEETING

#### 3.1 Minutes of the Finance and Facilities Committee Meeting held December 10, 2019

The Minutes of the Finance and Facilities Committee Meeting held December 10, 2019 were approved and will be presented at the March 10, 2020 Public Board Meeting.

### 4.0 DELEGATIONS

There were no delegations.

### 5.0 FACILITIES UPDATE

#### 5.1 New School on Eagle Mountain Day Care

The Assistant Superintendent and Manager, Community Partnerships, provided a presentation on the recent approval of a \$3 M grant for new childcare spaces at the new school on Eagle Mountain. Discussion ensued relating to parking and partnership with the City of Abbotsford for use of facilities.

The Assistant Superintendent and Manager, Community Partnerships, exited the meeting at 4:58 pm.

**6.0 FINANCE UPDATE**

6.1 School Audit List

The Director of Finance referred to the Internal Audit Schedule. Questions were asked relating to school generated funds and the auditing process.

**7.0 MINISTRY INFORMATION/CORRESPONDENCE**

There was none.

**8.0 BUDGET INFORMATION**

There was none.

**9.0 FUTURE CONSIDERATIONS**

There was none.

**10.0 NEW BUSINESS**

There was none.

**11.0 REPORTS**

11.1 New School on Eagle Mountain: Letter of Intention/Joint Use Agreement

The Secretary-Treasurer introduced the draft Letter of Intent which provides for the foundation for the development of a Joint Use Agreement with the City. The committee reached consensus for the Secretary-Treasurer to seek legal advice on the draft Letter of Intent prior to signing. Once approved by City Council, the Letter will return to the Board of Education for approval.

The committee agreed to add "Naming of Fields" to the ongoing future agenda items.

**12.0 ADJOURNMENT**

There being no further business, the meeting adjourned at 5:33 pm.